

Town of White City
White City Council Meeting
July 19, 2010

A Regular Meeting of the Council for the Town of White City, in the Province of Saskatchewan, was held on July 19, 2010 at the White City Municipal Office.

Attend Mayor Bruce Evans, Councillors: Howard Slack, Cecil Snyder, Fran Passmore, Carrie Bjola, Mark Schwartz, and Town Manager Bryan Dimen.

Absent

Call to Order A quorum being present, the meeting was called to order by Mayor Bruce Evans at 7:03 pm.

Approval of Agenda

171/10 Slack/Schwartz: that the following items be added to the Agenda under New Business

- 9.1 Motor Cross Trails
- 9.2 Tree Care
- 9.3 Request for Proposals – RCMP Detachment

172/10 Snyder/Passmore: that the Agenda as amended be adopted.

CARRIED

Approval of Minutes

173/10 Schwartz/Passmore: that the minutes of the July 5, 2010 Regular Meeting of Council be approved as prepared.

CARRIED

174/10 Slack/Schwartz: that the minutes of the July 13, 2010 Special Meeting of Council be approved as prepared.

CARRIED

Accounts

175/10 Slack/Schwartz: that the list of accounts including cheque no. 12639 to cheque no.12671 plus Royal Bank Visa direct payment in the amount of \$2,068.10 totaling \$145,875.20 be approved.

CARRIED

New Business

Consulting Agreements – Contract Extensions

176/10 Schwartz/Passmore: that Council:

1. extends the Personal Services Contract for Bob Linner at \$150.00 / hour to include recruitment services for the new Town Manager;
2. extends the Personal Services Contract for Garry Quiring at \$70.00 / hour to include guiding the Town Zoning Bylaw and Official Community Plan (OCP) through to final approval and to provide staff training and orientation sessions to acquaint staffs with the new Zoning Bylaw and OCP; and
3. extends the Personal Services Contract for Doug Fisher at \$100.00 / hour to include financial advice to Town staffs and Council on the implementation of recommendations adopted by Council on June 7, 2010 motion 122/10 and 123/10 pursuant to the report entitled, Internal Review of the Town's Financial Systems and Processes. The consulting service would also include advice to the Finance and Administration Committee and Town administrative staff.

CARRIED

**Bench Legacy
Program Policy**

177/10 Schwartz/Passmore: that Council approves the Bench Legacy Program Policy.

CARRIED

178/10 Passmore/Schwartz: that Council;

1. approves the purchase of the first bench in honor of Mr. Jack Ramm, and
2. directs the Administration to organize a dedication ceremony once the bench honoring Mr. Jack Ramm is installed.

CARRIED

**Organizational Review-
Town Administration**

179/10 Evans/Bjola: that Council:

1. adopts the organization chart as represented in Appendix "D";
2. adopts the salary grid as proposed for each of the following positions:
 - Financial Coordination
 - Administrative Assistant(s)
 - Operations Foreman
 - Office Assistant
 - Operations Technician I and II
 - Supervisor of Operations and Community Services
3. approves the salary adjustments for employees effective August 1, 2010 as follows:
 - Financial Coordinator: from \$18.36/hr to \$20.40 – Step 1

- Administrative Assistant: from \$20.40/hr to \$21.75 – Step 1
 - Operations Foreman: from \$21.83/hr to \$22.52 – Step 4
 - Office Assistant: from \$16.32/hr (remains the same) – Step 1
 - Operations Technical II: from \$16.22 to \$16.56 – Step 3
 - Operations Technical I: from \$14.40 to \$14.97 – Step 2
4. directs the Administration to implement the consultants recommendations as appropriate.

CARRIED

**Tax Arrears and
Tax Title Enforcement**

180/10 Snyder/Schwartz: that Council:

1. Directs Administration to proceed with tax lien procedures against the properties that are in tax arrears as listed in Schedule "A" pursuant to *The Tax Enforcement Act*; excluding the three properties that are less than ½ of the previous year's levy; and
2. Directs the Administration to proceed with tax title procedures for the properties listed in Schedule "B" pursuant to *The Tax Enforcement Act*.

CARRIED

Committee Reports

1. Councillor Slack reported that the Consultant for the Department of Highways had not given a date for their next meeting with respect to the #1 Highway update Study. Since the Public Meeting held in the White City Community Centre, the consultants have been busy assembling the information into a final report.
2. Councillor Snyder reported that the Wastewater Authority was still waiting for the final report on the "ground works engineering" component so they could complete their assessment of the current White City wastewater facilities. To date all other components of the wastewater treatment review have been submitted to the Ministry of Environment. Councillor Snyder reported that the Authority had

successfully negotiated a construction loan for the project in the amount of \$2m and that the force main was in place and the lift station construction would start soon.

3. Councillor Bjola reported that the Health and Safety Committee organized a display table at the Riders in the Park Event. The table displayed information encouraging residents to exercise safe cycling habits by wearing helmets. The next EMO meeting is scheduled for July 22, 2010.

Other Business

9.1 Moto Cross Trail – Mayor Bruce Evans has requested that this matter be discussed at the August 2, 2010 Council Meeting.

9.2 Tree Care – Councillor Passmore expressed concern on behalf of Ms. Michele Cooke, a White City resident, about the condition of the ash trees in Town. They appear to be infected with various pests. The Town Manager will look into the matter in more detail and consider having a condition assessment of a random sampling of tree species in the Town to determine what course of action, if any, might be appropriate to address any tree pests or disease issues.

9.3 RFP – RCMP Detachment – Council only recently became aware of the Request for Proposal that was advertised for a new RCMP detachment in the Emerald Park / White City area. It was not possible from reviewing the advertisement to determine the scale or program scope for the new detachment.

Adjournment

181/10 **Schwartz/Snyder:** that the meeting be adjourned:
8:45pm.

Mayor

Town Manager

Town of White City

Special Meeting of Council

July 29, 2010

A special Meeting of the Town of White City, in the Province of Saskatchewan, was held on July 29, 2010 at the White City Municipal Office to appoint an Acting Town Administrator.

Attend Mayor Bruce Evans, Councillors: Fran Passmore, Carrie Bjola, Howard Slack and Town Manager Bryan Dimen.

Call to Order A quorum being present, the meeting was called to order by Mayor Bruce Evans at 7:40 pm.

**Appointment of
Acting Town
Administrator**

182/10 Slack/Passmore: that:

1. Council appoints Ms. Debi Breuer to act as the Town Administrator effective August 2, 2010; and
2. The term of Ms. Breuer's appointment terminate the day the new Town Manager starts employment with the Town.

CARRIED

Adjournment

183/10 Bjola/Slack: that the meeting be adjourned 7:43pm.

Mayor

Town Manager