

TOWN OF WHITE CITY
BYLAW NO. 539-10

A BYLAW OF THE TOWN OF WHITE CITY, SASKATCHEWAN TO
ESTABLISH AN LOCAL DECLARATION AND TERMINATION OF
EMERGENCY

THE COUNCIL OF THE TOWN OF WHITE CITY IN THE PROVINCE OF
SASKATCHEWAN ENACTS AS FOLLOWS:

Pursuant to Section 20 of *The Emergency Planning Act, 1989*, (referred to as "*The Act*") Council is permitted to:

(1) At any time when a local authority is satisfied that an emergency exists or may exist, in all or any part of the municipality, it may by resolution make a local emergency declaration relating to all or any part of the municipality.

By all possible measures, Council is to ensure a quorum is present to make the resolution. If it is not possible to assemble a quorum, and the available local authority reasonably believes that a local emergency exists, and the emergency requires immediate action, he/she may make a local emergency declaration on behalf of Council.

This decision shall be made after consulting with the Emergency Coordinator and the Town Manager, with input from the on-site Incident Commander.

A local emergency declaration is not required in order to implement the *White City Municipal Emergency Plan and Emergency Response*.

1. Definitions

a. Emergency

A calamity caused by accident, by an act of war or insurrection or by forces of nature; or a present or imminent occurrence that has resulted or may result in serious harm to the safety or welfare of people or in widespread damage to property.

b. Emergency Coordinator

The person(s) appointed by the Council of the Municipality of White City pursuant to *White City Bylaw No. 538-10*, to organize the development and implementation of an emergency plan in the Municipality of White City.

c. Emergency Management Operations (EMO) Committee

The Emergency Management Operations Committee as established pursuant to *White City Bylaw No. 538-10* shall establish a municipal emergency plan governing:

- i. the provision of necessary services during an emergency; and
- ii. the procedures under and the manner in which persons will respond to an emergency.

d. Emergency Operating Centre (EOC)

The EOC is the primary location for emergency coordination to occur. It serves as a centralized management center for emergency operations. The location is designated by the Emergency Coordinator according to EOC requirements and the location of the emergency.

e. Emergency Plan or *White City Municipal Emergency Plan and Emergency Response*

Specifies White City procedures for planning and responding to sudden emergencies. The objective of a plan is to reduce the possible consequences of the emergency by:

- i. preventing fatalities and injuries;
- ii. reducing damage to buildings, stock, and equipment; and
- iii. accelerating the resumption of normal operations.

f. Local Authority

Mayor and Council of the municipality of the Town of White City.

g. Local Emergency Declaration

Is a legislated definition made pursuant to section 20 of *The Act*.

2. Local Emergency Declaration

a. Council shall declare a local emergency by completing the Form A at the end of this by-law, and immediately forwarding it to the Minister responsible for *The Emergency Planning Act, 1989* (phone 1-306-787-9563 and fax 1-306-787-1694, Public Safety & Sask911). The Mayor or Deputy Mayor shall complete Form A.

b. Written declarations must contain the following information:

- i. What is the nature of the emergency?
- ii. What is the area of the municipality in which the emergency exists? (In other words, what area is affected or likely to be affected?)
- iii. Who is making the declaration?
- iv. When (date and time) is the declaration made?

c. With the approval of the Minister, the Council may renew a local declaration of emergency if necessary.

3. Notice

a. Following the signature of a declaration, Council shall immediately cause the details of the declaration to be communicated or published by such means as the Council considers the most likely to make the contents of the declaration or termination known to the people of the area affected by completing Form B. The Mayor or Deputy Mayor shall complete Form B.

b. Public notification of the local emergency includes:

- i. The reason for declaring a Local Emergency;
- ii. The area and/or extent of the emergency;
- iii. An appeal to the public to obey all orders issued by the municipality or authorities during the emergency;
- iv. An appeal to the public to stay clear of the emergency area; and
- v. Assuring the public that all emergency response personnel will be diligent in the discharge of their duties.

4. Emergency Powers

a. Pursuant to Section 21 of *The Act*, under the declaration, the local authority may authorize all acts and proceedings that are reasonably necessary to meet the needs of the local emergency. Emergency powers may only be used after a Local Emergency has been declared.

b. In the event of a local emergency declaration, under this by-law, the Emergency Coordinator is authorized to implement the *White City Municipal Emergency Plan and Emergency Response*. The Emergency Coordinator will perform these duties in consultation with the Mayor and Town Manager. The Emergency Coordinator has the responsibility and authority to direct the operations and co-ordinate the activities of the EOC.

5. Duties During an Emergency

a. Pursuant to section 10 of *The Act*, every local authority shall at all times be responsible for the direction and control of the local authority's emergency response unless the minister assumes direction and control.

- b. A local emergency declaration is not required in order to activate the *White City Municipal Emergency Plan and Emergency Response*. Everyone who has a role in emergency response as assigned in the *White City Municipal Emergency Plan and Emergency Response*, shall fulfill such reporting duties as may be prescribed.
- c. Local authorities shall keep the Emergency Coordinator informed of their whereabouts.

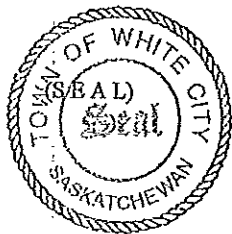
5. Expiry, Renewal and Cancellation of Declaration

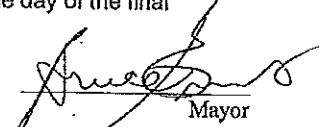
- a. Pursuant to Section 22 of *The Act*, a local emergency declaration expires at the end of seven days from the time the declaration was made unless it is earlier renewed. The provincial Lieutenant Governor in Council may cancel a local emergency declaration or a renewal of that declaration at any time the Lieutenant Governor in Council considers appropriate.


6. Termination of a Local Declaration

- a. Pursuant to Section 23 of *The Act*, when, in the opinion of the local authority an emergency no longer exists or it is in the public interest that a local emergency declaration be terminated, the local authority shall terminate the local emergency declaration.
- b. When a termination has been made to the local emergency, the local authority shall inform all affected stakeholders of the termination by effective means.
- c. Council may terminate a local emergency declaration by completing Form C attached to this by-law and immediately forwarding it to the Minister responsible for *The Emergency Planning Act, 1989* (phone 1-306-787-9563 and fax 1-306-787-1694, Public Safety & Sask911). The Mayor or Deputy Mayor shall complete Form C.

This bylaw shall come into force and take effect on the day of the final passing thereof.




Mayor


Town Administrator

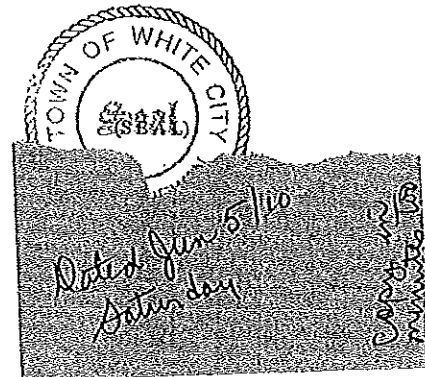
INTRODUCED AND READ A FIRST TIME ON THE 5th DAY OF JUNE, 2010

READ A SECOND TIME ON THE 5th DAY OF JUNE, 2010

READ A THIRD TIME AND ADOPTED ON THE 5th DAY OF JUNE, 2010

Certified a true copy of Bylaw No. 539-10
Adopted by resolution at a meeting duly
Held on the 5th day of June, 2010


Bryan Dimen, Town Manager



FORM A LOCAL EMERGENCY DECLARATION
QUORUM OF COUNCIL

RESOLUTION NO. _____ Date _____

TOWN OF WHITE CITY

Moved by Councillor _____ (sign)
_____ (print)

Seconded by Councillor _____ (sign)
_____ (print)

WHEREAS the TOWN of WHITE CITY is encountering

that requires prompt action to prevent harm or damage to the safety, health or welfare of persons located within the boundaries of the TOWN of WHITE CITY and to prevent damage to property within those boundaries.

THEREFORE BE IT RESOLVED THAT pursuant to Section 20 of *The Emergency Planning Act, 1989*, Chapter. E-8.1 of the Statutes of Saskatchewan, the Council of the TOWN of WHITE CITY declares that a local emergency exists.

From this _____ day of _____, 20____ to the _____ day of _____, 20____.

IN WITNESS WHEREOF of the Council of the TOWN of WHITE CITY has by resolution carried, declared this local emergency this _____ day of _____, 20____.

The TOWN of WHITE CITY Per: _____ (sign)
_____ (print)

ABSENCE OF QUORUM OF COUNCIL

RESOLUTION NO. _____ Date: _____

TOWN OF WHITE CITY

WHEREAS the TOWN of WHITE CITY is encountering

that requires prompt action to prevent harm or damage to the safety, health or welfare of persons located within the boundaries of the TOWN of WHITE CITY and to prevent damage to property within those boundaries.

WHEREAS these conditions present such an extreme emergency within the TOWN of WHITE CITY that there is not sufficient time to convene a regularly constituted meeting of our Council, but rather this emergency compels me to respond to this emergency immediately on behalf of the TOWN of WHITE CITY.

THEREFORE pursuant to Section 20 of *The Emergency Planning Act, 1989*, Chapter. E-8.1 of the Statutes of Saskatchewan, I _____ (name & position), of the TOWN of WHITE CITY declare that a local emergency exists, in the TOWN of WHITE CITY.

From this _____ day of _____, 20____ to the _____ day of _____, 20____.

The TOWN of WHITE CITY Per: _____ (sign)
_____ (print)

FORM B PUBLIC NEWS RELEASE

TOWN OF WHITE CITY
LOCAL EMERGENCY DECLARATION NEWS RELEASE

The TOWN of WHITE CITY has declared a Local Emergency, due to

as of the _____ of _____, 20____ at (time)_____. This Declaration of Local Emergency is authorized under the Province of Saskatchewan's Emergency Planning Act.

The citizens of the TOWN of WHITE CITY are asked to obey all laws, regulations and orders, for the duration of the emergency. Your co-operation with emergency response personnel will greatly assist in recovering from this emergency.

Additional instructions include:

For more information call:

or visit the Town of White City website @ www.whitecity.ca

END OF NEWS RELEASE
FORM C TERMINATION OF LOCAL EMERGENCY DECLARATION

TOWN OF WHITE CITY

PURSUANT to Section 23 of *The Emergency Planning Act, 1989*, The council of the TOWN of WHITE CITY declares that the Local Emergency is terminated in the TOWN of WHITE CITY.

Dated this _____ day of _____, 20____.

Moved by Councillor _____ (sign)
_____ (print)

Seconded by Councillor _____ (sign)
_____ (print)

Per: _____ (sign)
_____ (print)