

To: Mayor and Members of Council

April 12, 2010

Re: Zoning Bylaw Amendment – Bower West Phase III

Background

In the summer of 2009, the Prairie Valley School Division (PVSD) engaged a consultant to determine the location for a new elementary school. The process concluded with a PVSD decision to invest in a second school in White City. Although the funding for the new school has been deferred until approximately 2014, the Developer wishes to advance the planning and development for the school site in context of the proposed Bower West Phase III development as shown in the map attached hereto as Appendix "A".

During the review process the Administration observed that the Bower West Phase III property, currently zoned R-10, does not provide for schools as a permitted or discretionary use.

The purpose of this report is to introduce a Zoning Bylaw amendment that would provide for a school to be developed within the proposed Bower West Phase III development on property identified for this purpose.

Discussion

The Town has engaged the services of a consultant to revamp the Town's Zoning Bylaw. As such, the Administration has discussed the need to amend the Zoning Bylaw to provide for a school in Bower West Phase III with the consultant. Coincidentally, the consultant had observed that the Zoning District referred to as CS – Community Service District, was intended to provide for the development of schools but through an error or omission, schools were not included as a permitted or discretionary use. Amending the CS Zoning District to allow schools as a permitted use would allow the Administration to

rezone the future school property in the Bower West Phase III development. The amendment would also legitimize the existing White City School site.

Attached hereto as Appendix "B" is a Bylaw that proposes to amend the Town's Zoning Bylaw by:

1. Amending the CS – Community Service District Zone to allow schools as a permitted use; and
2. Rezoning the land that the proposed school is to be situated on in the Bower West Phase III development from R-10 to CS.

The Administration proposes that Council give the first reading of the Bylaw amendment. The second and third Bylaw readings would be subject to the Administration providing the necessary public notification and hearing associated with a zoning amendment.

Budget Implications

The legislative procedure to amend the Zoning Bylaw requires that the Town publicly advertise the amendment in a local news publication. The estimated cost to prepare, advertise and conduct a public hearing of the zoning amendment is not expected to exceed \$150.00,

Conclusion

Now that the PVSD has confirmed that a second school would be built in White City, the Developer of the land the school would be built on wishes to formalize his plans. Part of this process involves amending the Town Zoning Bylaw to address the previous omission of not allowing schools in the CS Zone and rezoning the proposed school property site to accommodate schools. The amending Bylaw attached hereto begins the process of amending the Zoning Bylaw and rezoning the Bower West Phase III property which is currently zoned as R-10. The Administration proposes that Council consider amending the Zoning Bylaw and rezone the school property in the Bower West Phase III development to allow for schools as a permitted use.

Recommendation

Your Administration recommends that:

1. Council give first reading of Bylaw No. 537-10; and
2. Council give the authorization to the Administration to advertise and convene a public hearing on the Zoning amendment and rezoning of the Bower West Phase III development and that such a hearing be held at Town Council Chambers, 8:00 p.m. on May 10, 2010.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'Bryan Dimen', written over a horizontal line.

Bryan Dimen
Town Manager

**TOWN OF WHITE CITY
BYLAW NO. 537-10**

**A BYLAW OF THE TOWN OF WHITE CITY TO AMEND BYLAW NO. 366-02
KNOWN AS THE ZONING BYLAW:**

The Council of the Town of White City in the Province of Saskatchewan enacts as follows:

That Bylaw No. 366-02 is amended as follows:

1. That Part V, Section 13, CS – Community Service District, be amended by adding schools as a permitted use;
2. That Part V, Section 2, Zoning Maps is amended by designating the school site, as per the proposed plan described as N1/2 SEC 13, TWP 17, RGE 18, W2MER attached to this Bylaw as Schedule “A”, as CS – Community Service District; and
3. That Bylaw No. 537-10 shall come into effect upon third reading

Mayor

(Seal)

Manager

INTRODUCED AND READ A FIRST TIME ON THE 12th DAY
OF APRIL, 2010.

READ A SECOND TIME ON THE 10th DAY OF MAY, 2010.

READ A THIRD TIME AND ADOPTED ON THE 10th DAY OF
MAY, 2010.

Certified a true copy of Bylaw No. 537-10
adopted by resolution at a meeting duly
held on the 10th day of May, 2010.

(Seal)

Bryan Dimen, Town Manager



Town Manager

To: Mayor and Members of Council

April 12, 2010

Re: Fire Protection Agreement – Town of White City and the RM of Edenwold

Background

In 2005, the Town of White City entered into an agreement that would provide the RM of Edenwold fire protection services. The Fire Protection Agreement had a five year term expiring on March 31, 2010. In anticipation of the expiration of the term, the RM forwarded to the Town a renewed Agreement, signed and sealed by their Council, along with a cheque as payment for 2010. The Agreement and the first year payment (\$45,000.00) were a mirror image of the previous 5 year agreement. The Administration requested Council not sign the Agreement pending a more in depth review. Council referred the matter to the Administration for further analysis and requested that a report be prepared for their consideration before the end of April.

The Administration has completed a review of the Fire Protection Agreement in consultation with the Town Fire Chief and representatives of the RM of Edenwold. The purpose of this report is advise Council of the outcome of the meeting and to propose a course of action towards a renewed Agreement.

Discussion

The Town Manager and Fire Chief met with the RM of Edenwold Administrator and Councilor on April 1. Your Administration was able to share budget information for the years 2007, 2008, 2009 and fire location information for 2008 and 2009 with the meeting participants. A copy of this information is attached hereto as Appendix "A". Some of the observations made following a review of the information were:

- The majority of the fire calls are in the RM of Edenwold. Although the Fire Chief was not able to access the last five years of fire location data because of a software glitch, he advised that the 2007 and 2009 data was quite representative of prior years.

- The annual fire expenses incurred by the Town have fluctuated over the past 3 years. The fluctuation is primarily the result of items such as, (inspections are not an expense that is associated with fire protection) and capital purchase of equipment; in particular the purchase of a new fire truck in 2007.
- The Town's annual operating budget does not reflect costs associated with the depreciation/replacement costs of equipment. The budget does not, therefore, represent the true annual cost of providing fire protective services.

The Town's Fire Chief, Darrell Liebrecht, played an important role in the April meeting. Through his participation it became clear that the area Fire Chiefs (Balgonie, Pilot Butte, and White City) had a strong working relationship and cooperated regularly in an effort to maximize their respective fire service resources. The meeting participants agreed that an opportunity existed to lever this apparent good will to help strengthen relationships on the recently created White Butte Regional Planning Steering Committee. Meeting members were aware of the Committee, its mandate - to foster improved regional level cooperation and planning, and felt a formal review of fire protective services under the auspices of the Committee had the potential to provide the Committee with a regional level project that had a good chance of succeeding. The benefits as seen by the meeting participants would be:

- There is already a high degree of fire service cooperation at a regional level. This is a credit to the unselfish leadership shown by the area Fire Chiefs. Taking on a review of the fire services at a regional level would have a good chance of succeeding because of the cooperation that already exists;
- The Fire Chiefs have already been engaged in discussions about the need to consider fire services on a more regional level. An integrated approach to serving the region has merit from an economic and service level perspective;
- The Fire Chiefs have been concerned about the rapid rate of development throughout the region. There is a need to consider transitioning towards a more sustainable or permanent fire service model. Discussions on how this transition would occur should start at the regional level; and
- The White Butte Regional Planning Steering Committee has identified fire services as a potential area to advance more formal review. The fact that the regional Fire Chiefs have already been engaged in the process would help advance a review process.

In context of aforementioned points, the meeting participants agreed that there is merit in proposing that the White Butte Regional Planning Steering Committee ought to undertake to review fire protective services under their auspices as a first regional level

2/7

project. It was also suggested that such a review be completed before the end of the calendar year so that the outcomes would serve to guide the regions Town's and the RM in formulating new fire protective service agreements which come due at the end of 2010.

In the short term it would be necessary for the RM and the Town of White City to come to terms on an interim agreement. It is, therefore, proposed that the RM and the Town enter into a Fire Protective Services Agreement for the period April 1, 2010 to December 31, 2010. Setting the expiration date based on the calendar year would align the term of the Agreement with those of Balgonie and Pilot Butte. The RM's remuneration for the shortened Agreement term is proposed to be based on the following:

- Sask. CPI for each of the last five years; apply the yearly CPI % to the current annual fee (\$45, 000.00), compounded; this equals approximately \$50, 000.00. Attached as Appendix "B" is a schedule showing the Sk. CPI from 1980 to 2009;
- The old Agreement expired March 31, 2010. A new agreement would terminate at the end of the 2010 calendar year. RM remuneration to White City for fire protective for the period April 1, 2010 to December 31, 2010 would be \$37,500.00.

Your Administration believes it is reasonable to increase the RM's remuneration to the Town. The previous Agreement fixed the rate for five years and over that period operating cost have increased. It is also important to note that current budget expenses have not accounted for the depreciation of equipment in context of their eventual replacement. A modest increase to help offset the increased cost of doing business based on the Saskatchewan CPI would seem a reasonable approach.

Budget Implications

There will be no financial impact on the Town's budget with the proposed change in the Agreement termination. The financial system accounted for the remuneration received from the RM in 2009 and for the first quarter of 2010.

Conclusion

You're Administration and the Town Fire Chief met with representatives of the RM of Edenwold to discuss the terms of a new Fire Protective Agreement. The existing

Agreement expired on March 31, 2010. The RM had hoped to renew the Agreement on the same terms and financial remuneration as existed in the former agreement and extend it for another five years. Council requested that the Administration review the matter in detail and report back before the end of April.

The Administration convened a meeting with representatives of the RM of Edenwold. During the meeting it became apparent that a more regional approach to providing fire protection would benefit all municipalities in the region. The Town Fire Chief acknowledged that his counter parts in Pilot Butte and Balgonie had a well established cooperative relationship and were already pursuing ways to improve the effectiveness of fire services in the Region. Meeting participants were aware that the White Butte Regional Planning Steering Committee was established for the purpose of fostering more regional level cooperation and integrated planning so it seemed to make sense that a more comprehensive review of fire services be initiated under the auspices of the White Butte Regional Planning Steering Committee. In consideration of this, your Administration proposes that an interim Fire Protective Services Agreement be negotiated with the RM for the period April 1, 2010 to December 31, 2010. It is also proposed that Council formally request that the White Butte Regional Planning Steering Committee undertake to engage in a more comprehensive review of the regions fire services by the end of 2010.

Recommendation

Your Administration recommends that:

1. Council direct the Town representatives on the White Butte Regional Planning Steering Committee to formally request that the Committee undertake a formal review of fire protection for the region under the auspices of the Committee; and
2. Council direct the Administration to negotiate the Fire Protective Services Agreement for the period of April 1, 2010 to December 31, 2010 using a remuneration formula based on the Saskatchewan CPI.

Respectfully submitted,



Bryan Dimen,

Town Manager

Town of White City

Report Date
3/17/2010 10:36 AM

For the Period Ending December 31, 2009

Page 1

	YTD	Budget	Variance	riance %
Expenses				
PS - Fire - EMS Contract - 911	1,149.35		(1,149.35)	
PS - Fire - Contracted Services	18,000.00	21,000.00	3,000.00	14.29
PS - Fire - Travel, Meals & Subsist-Trai	690.24	6,000.00	5,309.76	88.50
PS - Fire - Insurance/Lic	9,574.50	5,000.00	(4,574.50)	91.49-
PS - Fire - Building Inspection	30,972.30	95,000.00	64,027.64	87.40
PS - Fire - Memberships/Subscriptions	445.00	500.00	55.00	11.00
PS - Fire - Contracted Repairs	4,516.30	2,000.00	(2,516.30)	125.82-
PS - Fire - Utility - Heat	3,354.78	2,500.00	(854.78)	34.19-
PS - Fire - Utility - Power	1,899.41	2,500.00	600.59	24.02
PS - Fire - Utility - Telephone	843.80	1,300.00	456.20	35.09
PS - Fire - Utility - BPECs	750.00		(750.00)	
PS - Vehicle-unit 1-new pumper	10,431.12	3,000.00	(7,431.12)	247.70-
PS-Vehicle-Unit 2 GMC-Pumper	4,763.14	3,000.00	(1,763.14)	58.77-
PS-Vehicle-Unit 3 Tanker-Westernstar	1,188.10	3,000.00	1,811.90	60.40
PS-Vehicle-Unit 4-Suburben-Rescue	931.92	2,000.00	1,068.08	53.40
PS - Fire - Oil & Gas	626.51	2,500.00	1,873.49	74.94
PS - Fire - Small Tools/Equipment	12,482.89	34,000.00	21,517.11	63.29
PS - Fire - Other	1,756.41	1,000.00	(756.41)	75.64-
PS - Fire - Grants and Contributions		750.00	750.00	100.00
PS - Fire - Pur of Cap Assets - Equip	404.98		(404.98)	
PS - Fire - Long Term Debt Repaid	23,820.49	22,420.00	(1,400.49)	6.25-
PS - Fire - Interest	6,825.21	8,350.00	1,524.79	18.26
Total Expenses:	135,426.51	245,820.00	80,393.49	37.25

~~104,154.15~~ ~~120,820~~

Location of Fire – White City / RM of Edenwold

	2008		2009		Total
	Fire	False Alarm	Fire	False Alarm	
RM	13	3	18	8	42
White City	6	1	4	3	14

RM Fires:

Structures – Mainly abandoned house (arson)

Grass Fires – Along Highway #1; Rail Lines; farmers burning stubble that gets out of control

Emerald Park Fires – 2-3 per year

Field Fires – These involve lots of work

Town of White City

Report Date
3/17/2010 10:37 AM

For the Period Ending December 31, 2007

Page 1

	YTD	Budget	Variance	riance %
Expenses				
PS - Fire - Contracted Services	24,149.35	21,200.00	(2,949.35)	13.91-
PS - Fire - Travel, Meals & Subsist-Trai	6,267.16	6,800.00	532.84	7.84
PS - Fire - Insurance/Lic	3,635.00	2,000.00	(1,635.00)	81.75-
PS - Fire - Building Inspection	6,433.47	75,000.00	6,566.53	11.41
PS - Fire - Memberships/Subscriptions	300.00	320.00	20.00	6.25
PS - Fire - Contracted Repairs	1,973.62	4,000.00	2,026.38	50.66
PS - Fire - Utility - Power	4,859.14	5,000.00	140.86	2.82
PS - Fire - Utility - Telephone	1,085.14	900.00	(185.14)	20.57-
PS - Vehicle-unit 1-new pumper	4,727.23	5,000.00	272.77	5.46
PS - Fire - Oil & Gas	2,145.07	2,000.00	(145.07)	7.25-
PS - Fire - Other		1,000.00	1,000.00	100.00
PS - Fire - Grants and Contributions	1,611.28	1,200.00	(411.28)	34.27-
PS - Fire - Pur of Cap Assets - Machine	282,907.93	94,480.00	(188,427.93)	199.44-
PS - Fire - Pur of Cap Assets - Equip	17,509.83	15,000.00	(2,509.83)	16.73-
PS - Fire - Interest	1,520.29		(1,520.29)	
Total Expenses:	419,130.51	233,900.00	(185,230.51)	79.19-

Total Expense: \$ 269,737. \$ 158,900.

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133,514.42

Town of White City

Report Date
3/17/2010 10:40 AM

For the Period Ending December 31, 2008

Page 1

	YTD	Budget	Variance	riance %
Expenses				
PS - Fire - Contracted Services	18,149.35	23,000.00	4,850.65	21.09
PS - Fire - Travel, Meals & Subsist-Trai	4,236.36	6,800.00	2,563.64	37.70
PS - Fire - Insurance/Lic	4,654.00	4,000.00	(654.00)	16.35-
PS - Fire - Building Inspection	51,986.63	99,000.00	1,073.17	1.08
PS - Fire - Memberships/Subscriptions	135.00	500.00	365.00	73.00
PS - Fire - Contracted Repairs		4,000.00	4,000.00	100.00
PS - Fire - Utility - Power	5,045.14	5,000.00	(45.14)	0.90-
PS - Fire - Utility - Telephone	1,229.21	1,100.00	(129.21)	11.75-
PS - Vehicle-unit 1-new pumper	2,895.94	5,000.00	2,104.06	42.08
PS - Fire - Oil & Gas	908.55	2,500.00	1,591.45	63.66
PS - Fire - Other	358.80	1,000.00	641.20	64.12
PS - Fire - Grants and Contributions	318.16	750.00	431.84	57.58
PS - Fire - Pur of Cap Assets - Equip	23,477.42	26,740.00	3,262.58	12.20
PS - Fire - Long Term Debt Repaid	22,417.57	22,420.00	2.43	0.01
PS - Fire - Interest	8,994.00	8,350.00	(644.00)	7.71-
Total Expenses:	190,806.33	210,820.00	20,013.67	9.49

\$ 92,819.50 \$ 111,160.00

This represents building inspection expenses which are not a Fire Protection Service
 This represents the total expenditure for the new pumper truck

Saskatchewan
Consumer Price Index
Year over Year Percent Change
on Annual Averages
(2002 = 100)

	All Items	Food	Shelter	Household Operations Furnishings	Clothing & Footwear	Trans- portation	Health & Personal Care	Recreation Education & Reading	Tobacco and Alcohol
1980	10.2	10.5	8.1	9.5	12.7	13.3	9.2	8.1	10.8
1981	11.7	9.9	13.1	9.9	7.2	17.0	11.9	9.3	11.0
1982	9.1	6.7	13.1	9.8	6.1	6.1	10.4	8.3	11.7
1983	6.3	3.3	8.5	5.7	4.7	6.0	8.2	6.7	13.1
1984	4.2	2.4	4.4	2.8	3.1	5.5	5.2	3.1	8.1
1985	3.7	3.3	3.0	2.6	2.6	4.0	3.2	4.3	8.0
1986	2.7	0.6	4.2	1.1	-0.1	0.3	2.9	5.1	11.2
1987	4.9	5.7	3.4	3.8	3.1	3.8	15.1	5.9	7.8
1988	4.5	2.8	3.0	5.1	5.7	3.2	11.1	5.9	7.5
1989	4.4	4.6	3.4	3.0	3.5	6.0	3.6	3.6	9.1
1990	4.3	4.6	3.3	2.0	3.2	8.3	3.5	3.1	6.4
1991	5.3	7.0	4.8	1.6	11.7	-0.1	5.1	5.9	14.0
1992	1.0	-0.2	0.8	0.7	-1.7	1.7	1.8	1.4	6.4
1993	3.1	3.1	1.3	0.8	6.7	4.6	2.8	2.4	4.0
1994	1.8	1.8	1.5	0.6	2.5	4.6	0.7	3.1	-4.5
1995	1.9	1.7	1.6	1.3	-1.6	4.6	-0.4	3.5	0.6
1996	2.0	1.6	2.9	1.4	-1.8	3.4	0.5	2.0	1.0
1997	1.2	2.1	1.3	-0.5	-0.2	1.3	-0.7	1.8	2.3
1998	1.3	0.6	2.3	2.7	0.4	0.4	1.5	2.0	1.3
1999	1.8	-0.1	2.3	1.3	1.9	3.2	0.8	1.3	2.1
2000	2.6	1.4	4.0	1.6	0.1	4.2	2.5	1.6	1.9
2001	3.0	2.9	6.8	1.6	0.8	0.8	3.5	2.6	2.8
2002	2.9	2.0	2.5	1.4	1.0	1.4	1.1	3.8	22.5
2003	2.3	2.2	3.1	0.3	-0.4	2.6	0.7	1.0	10.2
2004	2.2	2.3	2.8	0.8	0.7	3.1	1.0	0.9	5.1
2005	2.2	0.6	3.5	0.5	0.7	4.6	1.0	0.9	2.1
2006	2.1	2.4	3.5	-0.3	-3.4	3.7	0.8	0.3	3.1
2007	2.8	3.3	8.5	-0.5	-1.4	0.5	1.9	0.3	3.1
2008	3.3	3.7	9.7	0.9	-1.1	0.0	0.7	0.1	3.0
2009	1.0	6.0	3.2	2.1	1.2	-7.4	5.4	0.4	2.1

Source: Statistics Canada, *Consumer Price Index Survey*
Prepared by Saskatchewan Bureau of Statistics, Ministry of Finance



Town Manager

To: Mayor and Members of Council

April 12, 2010

Re: Water Meter Reading – Revised Process

Background

In July 2009, the Administration reported to Council that it was having difficulty confirming data retrieved through the utility billing system to calculate the impact of the proposed 2009 rate structure. The difficulty was caused by the timing of the quarterly billing estimates and the lack of precise information. As a result of the problem, Council authorized an across the board rate increase for the sewer and water utility. Subsequently, the Administration committed to reviewing the billing process and reporting back to Council.

The Administration has completed its review of the billing process. The purpose of this report is to propose a revised utility billing process.

Discussion

The current method of utility billing requires the Administration to invoice residents on a quarterly basis as per the following billing period and method:

- January to March – Meters are read in April and residents invoiced;
- April to June – Meter readings are estimated and residents invoiced;
- July to September – Meters are read in October and residents invoiced; and
- October to December – Meter readings are estimated and residents are invoiced.

The Administration has encountered problems with this process such as:

- Estimated readings for residents can be frustrating; billings may be too high or too low for a period. Residents prefer to pay actual costs; and
- Low period estimates may not provide enough revenue to cover billing from SaskWater during periods of the year.

In consideration of the problems inherent in the current process the Administration proposes to move towards a quarterly billing system that involves one actual meter reading a year (occurring in December), coupled with three meter readings provided to

the Town Office by the residents. The system proposed would require the Administration to contact residents by telephone, e-mail or both at the end of each the first three quarters of the year. The resident would be asked to take a reading of their water meter and communicate the reading to the office either by telephone, e-mail or hard copy. Residents would be instructed to provide a meter reading by a specific date and that failure to comply would result in the Town preparing an invoice for the billing period based on a 50 cubic meters usage estimate. This process would be repeated for the first three quarters of the calendar year. The last quarter of the year (October to December), would be billed to customers based on an actual reading. The actual reading would be performed by Town meter readers.

The benefit of this approach would be:

- We would be able to provide residents with actual billings; and
- There would be a more accurate current record of utility revenue which would assist with budget variance forecasting.

In preparation of this billing method, the Administration began obtaining e-mail addresses and telephone numbers from Town residents. Approximately 50% of residential contact information has been collected.

Recently the Administration became aware of a company that offers a method of communication that compliments the process we have been moving towards but has the ability to deliver the communication service a more effective and efficient manner than we had contemplated. The communication vehicle, available through Synrevoice Technologies Inc., has the ability to contact each home/business through an automated call system using telephone, e-mail, or both. The system can be pre-programmed by town staff to automatically communicate prepared messages to the customers.

The initial application of this technology was anticipated to be used to contact residents about pending Town emergencies. There are however, many other applications including assisting with water meter billing process. Appendix "A", attached hereto, provides a more detailed description about the system, its potential application and the associated cost.

Budget Implications

The cost of the Synrevoice system would be approximately \$4,900.00 annually:

- Annual Administrative fee - \$1500.00
- \$5.00 fee per household (unlimited) - \$3,400.00

The system would provide an excellent communication vehicle that would be used to relay important Town information to residents in a quick and efficient manner. The cost of the system would, therefore, not be applied solely to the utility budget.

Conclusion


The Administration has completed its review of the billing process and is in the process of obtaining e-mail addresses from residents to create a Town Resident database. The Town has also explored the communication vehicle – Synrevoice Technologies Inc. as a tool to deliver messages, reminders and Emergency Response.

Recommendation

Your Administration recommends that;

1. Council approves a quarterly utility billing process that involves one actual reading per year in December, and three quarterly meter readings provided to the Town Office by the residents; and
2. Council authorizes the Administration to negotiate a contract with Synrevoice Technologies Inc. to provide message delivery system to White City residents.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Bryan Dimen', enclosed within a large, hand-drawn oval.

Bryan Dimen,
Town Manager



Synrevoice Technologies Inc. has 19 years experience delivering voice and electronic messages for schools. Recently they have expanded their services to municipalities.

This system can be a fast and effective communication tool for emergency response as well as a tool the town can use to deliver messages and reminders. Pilot Butte has just recently implemented this system as a means of communication and is pleased with the system.

- The Annual Administrative fee for support and maintenance is \$1500.00. The cost per house hold is \$5.00 (unlimited use). At present we have 615 households. The cost would be - $\$5.00 \times 615 = \$3,080.00$. Once a year we would have an adjustment of households.
- The company provides 1-2 hours of system training via web conference and the system has many features/choices:
 - The time the message is to be sent can be preprogrammed.
 - The system can have DO NOT phone options – just e-mail or notification by both means.
 - The system can have special contact lists for groups such as Councillors or committees.
 - The system can do announcements, General Broadcasting or Emergency calls.
 - The system could be used to send out reminders for utility and tax billings. The system can even customize the message to include amounts owing.
 - The system can be programmed to resend every 15 minutes – up to 6 times.



April 12, 2010

To: Mayor and Members of Council

Re: Federal Gas Tax Program – Funding Agreement Extension

Background

In 2005 the provincial and federal governments signed the Canada-Saskatchewan Agreement on the Transfer of Federal Gas Tax Revenues (Agreement). This Agreement provides per capita funding to Saskatchewan municipalities for infrastructure projects that contribute to environmental sustainability and for capacity building projects. Under the Agreement, the federal government provided \$147.7 million over the course of the first five years of the gas tax program (2005-06 to 2009-10). Municipal Funding Agreements (FA) were signed with municipalities regarding the first five years of federal funding, which expire on March 31, 2010.

In order to extend the funding it is necessary to amend the current agreement. The purpose of this report is to present the agreement amendment for Council approval.

Discussion

The federal government has committed an additional \$224.2 million to Saskatchewan municipalities applicable to years six to nine (2001-11 to 2013-14). In order to extend the municipality's FA with the province and make the additional funding available to the municipality, an agreement amendment must be signed by both the municipality and the province. Please find attached Amendment #1 to the Funding Agreement.

The attached amendment accomplishes the following:

1. Includes the estimated funding allocations of the municipality for 2010-11 and 2011-12, based on the 2006 Census population. The estimated funding allocations for the 2012-13 and 2013-14 are not included in this amendment as these allocations will be based on the 2011 Census population;
2. Extends the deadline for incurring eligible cost and for project completion to December 31, 2014;
3. Extends the term of the agreement to March 31, 2016; and,
4. Allows for the amendment to be effective as of March 31, 2010, notwithstanding its date of execution.

Please note that a further amendment may be required as a result of the findings of the National Summative Evaluation of the gas tax program. Through the evaluation, the federal government identified five areas to be discussed with the provinces and territories including capital spending commitments, outcomes reporting, communications, small recipients, and long-term municipal planning. Discussions between the provincial and federal governments regarding these points are expected to occur in the near future and may result in additional amendment to both the bilateral Agreement and the FA. In order to ensure funding for 2010-11 is not delayed, however, it was agreed that no immediate amendments to the agreements are necessary beyond the allocations amounts and deadline extensions.

In order for the municipality to receive the first 2010-11 installment payment in a timely manner, the municipality must sign and return the original signed Funding Agreement Amendment #1 by May 31, 2010.

Budget Implications

The estimated allocation of funds to the Town through the new deal for Cities and Communities Program is \$197,519.00 over the next three federal fiscal years. Failure to execute the amended Funding Agreement risks losing the funds.

Conclusion

The Ministry of Municipal Affairs has advised that the federal government has committed additional funds to Saskatchewan municipalities to which will extend that current agreement with municipalities to 2014. In order for the Town of White City to benefit from the estimated \$197,519.00 it is necessary to execute an agreement amendment by May 31, 2010. Your Administration has attached the amendment Agreement hereto as Appendix "A" and advised Council to execute accordingly.

Recommendation

Your Administration recommends that;

1. Council execute the Amending Agreement pursuant to the New Deal for Cities and Communities Program

Respectfully Submitted,



Bryan Dimen
Town Manager

**NEW DEAL FOR CITIES AND COMMUNITIES
NOUVEAU PACTE POUR LES VILLES ET LES COLLECTIVÉS**

**FUNDING AGREEMENT –
TRANSFER OF FEDERAL GAS TAX REVENUES UNDER
THE NEW DEAL FOR CITIES AND COMMUNITIES**

AMENDMENT #1

BETWEEN:

HER MAJESTY THE QUEEN in right of The Province of Saskatchewan
("Saskatchewan")
represented by the Minister of Municipal Affairs (Provincial Minister)

- and -

The Town of White City in the Province of Saskatchewan ("Municipality")

WHEREAS Saskatchewan and the Municipality entered into a Funding Agreement dated March 20, 2006, in relation to the Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities (Funding Agreement);

And WHEREAS the Parties wish to amend the Funding Agreement;

NOW THEREFORE in accordance with the principles set out above, the Parties hereby agree as follows:

1. The preamble forms an integral part of this Amending Agreement.
2. Terms not defined in this Amending Agreement have the meanings assigned in the Funding Agreement - Transfer of Federal Gas Tax Revenues under the New Deal for Cities and Communities.

3. Section 2.1 of the Funding Agreement is repealed and replaced by the following:

2.1 Estimated Allocation of Funds to Municipalities

For 2005-06 to 2009-10, the estimated allocation of Funds for the Municipality is calculated by dividing the Municipality's 2001 Statistics Canada Census population by the total 2001 Census population for all Saskatchewan Municipalities and multiplying the resulting quotient by each Fiscal Year amount, in accordance with provisions of the New Deal Agreement.

For 2010-11 and 2011-12 the estimated allocation of Funds for the Municipality is calculated by dividing the Municipality's 2006 Statistics Canada Census population by the total 2006 Census population for all Saskatchewan Municipalities and multiplying the resulting quotient by each Fiscal Year amount, in accordance with provisions of the New Deal Agreement.

Saskatchewan will transfer to the Municipality on a conditional basis its respective estimated allocation of Funds, not to exceed the total estimated allocation of Funds of \$291,626.48 which is as follows:

Fiscal Year	Estimated Allocation of Funds
2005-06	\$18,770.89
2006-07	\$18,770.89
2007-08	\$25,081.88
2008-09	\$31,484.04
2009-10	\$63,513.58
2010-11	\$67,002.60
2011-12	\$67,002.60
Total	\$291,626.48

OK

The Municipality hereby acknowledges that the transfer of Funds to the Municipality is conditional on the Municipality meeting the terms and conditions of the Funding Agreement and the New Deal Agreement.

The Municipality agrees that the Funds provided under this Funding Agreement are to be incremental to infrastructure expenditures by the Municipality from its own sources.

A payment due hereunder is conditional on a legislated appropriation for the Funds in respect to the Fiscal Year for which the payment is due.

4. Section 6.3.3 of the Funding Agreement is repealed and replaced by the following:

6.3.3 Agree that all projects must be completed by December 31, 2014, without exception and that any costs incurred after that date are not Eligible Costs.

5. Section 6.3.4 of the Funding Agreement is repealed and replaced by the following:

6.3.4 Agree that any Funds received by the Municipality that are not used for the purpose of paying for Eligible Costs incurred by December 31, 2014, with respect to Eligible Projects shall be a debt due to Saskatchewan by the Municipality.

6. Section 10.3 of the Funding Agreement is repealed and replaced by the following:

10.3 The term of this Funding Agreement expires on March 31, 2016.

7. This Amending Agreement shall be in effect as of March 31, 2010, notwithstanding its date of execution.

8. All other terms and conditions of this Funding Agreement remain the same.

9. **SIGNATURES**

THIS AMENDMENT has been executed by the above mentioned Parties, each by their duly authorized officers on the respective dates shown below.

Government of Saskatchewan
Original signed by:

Town of White City
Original signed by:

Per: Minister of Municipal Affairs

Mayor/Reeve/CEO

Date

Date

City Manager/Administrator/Clerk

Date