

# WHITE CITY COUNCIL MEETING

MONDAY DECEMBER 23, 2009

7:00 p.m. Council Chambers

White City Municipal Office

## AGENDA

1. Call to Order
2. Agenda Approval
3. Approval of: November 23, 2009 Regular Council Meeting Minutes
4. Accounts: Attached
5. Delegations
6. New Business
  - 6.1 Zoning Bylaw Review – Consultants Update
  - 6.2 Recreation Infrastructure Canada Fund (RIInc) Agreement – Ball Field Upgrade
  - 6.3 Strategic Planning – The Need for Planning
  - 6.4 Strategic Planning Process – Planning Sessions – (tabled report)
  - 6.5 Vacation Days – Town Manager
  - 6.6 Wastewater Management Project & CN Railway Crossing Agreement
  - 6.7 Wastewater Management Authority – Project Cost Sharing Formula with the RM of Edenwold
  - 6.8 Employee and Council Payroll – Direct Deposit
7. Committee Reports
8. Other Business
9. Adjournment

**Town of White City  
White City Council Meeting**

**November 23, 2009**

A Regular Meeting of the Council for the Town of White City, in the Province of Saskatchewan, was held on November 23, 2009 at the White City Municipal Office.

**Attend** Mayor Bruce Evans, Councilors: Howard Slack, Carrie Bjola, Cecil Snyder, Fran Passmore, Mark Schwartz, Tim Kalynchuk, Town Manager Bryan Dimen.

**Absent** None

**Call to Order** A quorum being present the meeting was called to order by Mayor Bruce Evans at 7:00pm.

**Agenda  
275/09**

**Schwartz/ Kalynchuk:** that the Agenda as prepared be amended by adding the following items:

9.1 Voting by Proxy;  
9.2 Business Permit Process; and  
7.9 Deputy Mayor Signing Authority

**CARRIED**

**276/09** **Passmore/Snyder:** That the Agenda as amended be approved.

**CARRIED**

**Delegations:** Ms. Tracy Bakkeli spoke about a Strategic Planning Process. She outlined the process that she would apply and highlighted her skills and experience related to strategic planning.

**Approval of Minutes**

**277/09** **Passmore/Snyder:** that the minutes of the November 9, 2009 Council minutes, under the heading Committee Reports relating to Councillor Passmore's report on the library, be amended as follows:

**“a copy of the Town of Carnduff, local Rural municipality, School Division, South East and Carnduff Branch Library Region Joint Agreement.....”**

**CARRIED**

**Accounts**

**278/09**

**Slack/Passmore:** that the list of accounts including Cheque No.11934 to Cheque No. 11978 including on line payments for Royal Bank Visa @ \$476.477, Sask Power @ \$3,904.36; Sask Energy @ \$1,100.31; Amex Bank of Canada @ \$5.09; and Lorass Disposal Services Ltd @ \$9,414,17; totaling \$88,970.85 be approved.

**CARRIED**

**Bank Reconciliation**

**279/09**

**Schwartz;Snyder:** that the Bank Reconciliation Statement for the period ending October 31, 2009 be approved.

**CARRIED**

**New Business**

**Strategic Planning –**

**Process Planning**

**Sessions**

**280/90**

**Slack/Schwartz:** that the report concerning the matter of the Strategic Planning Process be tabled to the December 7, 2009 Council Meeting.

**CARRIED**

**Garden of Eden Phase II**

**Development- Development**

**Ageement**

**281/09**

**Kalynchuk/Passmore:** that council approve the transfer of four lots as security in lieu of a \$150,000 Letter of Credit pursuant to Section 4.1 of the Garden of Eden Subdivision Agreement – Phase II Services.

**CARRIED**

**Tax Arrears and  
Tax Title  
Enforcement**

**282/09**      **Kalynchuk/Schwartz:** that Council direct the Administration to proceed with tax lien procedures against the properties that are in tax arrears as listed in Appendix "A" pursuant to the *Tax Enforcement Act*.

**CARRIED**

**Passmore/Snyder:** that Council direct the Administration to proceed with tax title procedures for the properties listed in Appendix "B" pursuant to the *Tax Enforcement Act*.

**CARRIED**

**Municipal Accounting  
System – Upgrades for  
Munisoft**

**283/09**      **Snyder/Passmore:** that Council approve the purchase of the new windows based module for Tax, Utility and Receipting and the Accounts Receivable modules from Munisoft at a cost of \$6,995.00 plus applicable taxes.

**CARRIED**

**Accounts Receivable –  
Great Plains Leaseholds  
& P.W. Larch**

**284/09**      **Snyder/Passmore:** that Council identify the \$85,825.88 owed by P.W. Larch & Associates and Great Plains Leaseholds as uncollectable and remove the amount from the Town's accounts receivable.

**CARRIED**

**Town Employee and Council-  
Cost of Living Adjustment**

**285/09**      **Slack/Kalynchuk:** that this matter be referred back to the Administration for further review and a report.

**CARRIED**

**Tabled Report – Ministry of  
Highways and Infrastructure –  
Offer to Purchase &  
Agreement of Sale of Surplus  
Land – Land Assessment**

**286/09** Evans/Slack: that the October 26, 2009 tabled report be removed and brought back on the Agenda.

**CARRIED**

**287/09** Snyder/Schwartz: that the Administration write a letter to the Director of the Land Branch – Ministry of Highways and Infrastructure, requesting that he extend the term of the Offer to Purchase Agreement for Sale of the Highways surplus land at the intersection of Highway No. 1 and No. 48 pending the completion of the Regina East Functional Plan which the Ministry of Highways and Infrastructure recently engaged in. This would include extending the Town's \$20,000 which is security to retain Council's option to purchase the said land.

**CARRIED**

**288/09** Snyder/Slack: that the Administration advise the RCMP that:

- the Town is interested in providing land for a RCMP detachment in proximity to Highway No. 1 and No. 48 intersection; and
- the Town may have an interest in a land swap involving RCMP owned property in Emerald Park that was purchased for the proposed detachment in 2003 and the Town owned property located adjacent to Gregory Ave.

**CARRIED**

**Wastewater Management  
Authority – CN Railway  
Crossing**

**289/09** Snyder/Schwartz: that this report be referred to the December 7, 2009 Regular Meeting of Council.

**CARRIED**

**New Municipal Council-  
Deputy Mayor and  
Council Meeting**

290/09 Kalynchuk/Schwartz: that Council continue to meet every two weeks on a Monday evening at 7:00pm.

**CARRIED**

291/09 Schwartz/Bjola: that Councillor Slack be appointed the Deputy Mayor for the full term of elected office.

**CARRIED**

### **Committee Reports**

Councillor Kalynchuk reported that Councillor Bjola had been introduced to the Emergency Preparedness Committee and that a planning session was scheduled for December 1, 2009.

Councillor Snyder reported that he and Councillor Slack had met with representatives of EcoLibra. They are a company that delivers advanced green technologies in wastewater treatment and recovery with a focus on municipal sewage. It is an interesting technology that may have application as the Town continues to work through the newly formed Wastewater Management Authority in addressing its long term wastewater management challenges.

### **Other Business:**

#### **Voting by Proxy:**

Councillor Schwartz stated that the Town did not have the necessary communication technology currently in place to allow voting by proxy at Council meetings. As such, voting by proxy would not be permitted.

#### **Business License Process:**

Councillor Schwartz raised concerns about the business license process. He was concerned that residents who may object to a particular business do not appear to be held accountable for comments made. The Town Manager indicated that the process had been changed so residents receiving a notice of a particular business are advised that their comments would be included in the report that would be prepared for Council's decisions on the matter. This would ensure that residents are more accountable for their comments.

**Adjourn**  
**292/09**

**Slack/Schwartz:** that the meeting be adjourned: 9.58  
p.m.

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Town Manager**