

**Occupational Health & Safety  
Minutes – Dec. 8, 2010  
OHC #9382-REG**

**For:** TOWN OF WHITE CITY  
Box 220  
14 Ramm Ave East  
WHITE CITY, SK S4L 5B1

**Phone:** (306) 781-2355  
**Fax:** (306) 781-2194

**Total Number of Workers in Workplace:**

Present (5), Summer Months (10) Library Board (3) plus Volunteers  
Recreation Board, Volunteers & Fire Department (25) Volunteers  
Contractors (1)

**ATTENDANCE:**

| <b>Employer Co-Chairperson:</b> Darryle Bulych |                             |                |               |
|--|-----------------------------|----------------|---------------|
| <b>Worker Co-Chairperson:</b> Dave Morrow      |                             |                |               |
| <b>Mgmt Member</b>                             | <b>Occupation</b>           | <b>Present</b> | <b>Absent</b> |
| Catherine McCullum                             | Community Centre Co-ord.    | X              |               |
| Fran Passmore                                  | Councillor                  |                | X             |
| <b>Work Member</b>                             | <b>Occupation</b>           | <b>Present</b> | <b>Absent</b> |
| Dave Morrow                                    | Firefighter/Parks Assistant | X              |               |
| Antje Nameth                                   | Recreation Board            | X              |               |
| Kara Nicholson                                 | White City Playschool       | X              |               |
| Lori-Lee Harris                                | White City Library          |                | X             |
| Darryle Bulych                                 | Town Foreman                | X              |               |
| Foster Martin                                  | Casual Assistant            | X              |               |
| Colin Nicholson                                | White City Playschool       |                | X             |
|  |                             |                |               |
| Carrie Hordos                                  | White City Library          |                | X             |
|  |                             |                |               |
|  |                             |                |               |

**Meeting called to order by Dave Morrow at 7:04pm**

**Minutes:**

**Nameth/Nicholson:** That the minutes from Sept. 8, 2010 meeting be approved as circulated.

**CARRIED**

**Outstanding Business:**

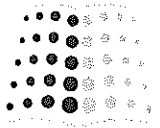
- First Aid course set up and cancelled for October and November. New session to be set up for February and March
- Playschool steps – spacer was put in both front and back stairs and dirt was built up around back stairs to avoid falls. (as per Darryle)

**New Business:**

- Playschool wants steps in the back to be cleared.
  - Playschool wants the spacer to be looked at in the front and back steps
  - If food is being served at the new concession stand, who will have food safe (Ball Association?) and how is food being prepared?
  - WCB claim processed for minor accident
- 1) Any Safety/Harassment Concerns? – **None to report.**
  - 2) Safety Checklists for this meeting:
    - Town Office – OK
    - Community Centre – OK
    - Vehicle Safety Checklist – OK
    - Fire Hall – OK
    - Library – OK
  - 3) **Correspondence** –None.
  - 4) **Video Presentation** – None.
  - 5) **Next Meeting** – Wednesday, March 10, 2011 at the Town Office 7:00pm.
  - 6) **Walkthroughs** – Town Office and Community Centre
  - 7) Adjournment – 7:35 pm Dave Morrow

\_\_\_\_\_  
Employer Co-Chairperson

\_\_\_\_\_  
Worker Co-Chairperson



## Semi-Annual Trustees' Meeting

30 October 2010

### 2011 Budget and Finance Report

The current fiscal year has been a financially solid year for Southeast Regional Library. In 2010, we saw the Government of Saskatchewan public library grant funding level remain flat but we saw municipal funding levels increase by approximately 5%. Further, Industry Canada funds and Saskatchewan Information and Library Services funds helped us upgrade our public and staff branch computers. The regional library budget is built around four primary expenditure areas:

- Headquarters which is primarily funded by Province of Saskatchewan Grants;
- Estevan Public Library Branch which is primarily funded by the City of Estevan;
- Weyburn Public Library Branch which is primarily funded by the City of Weyburn;
- Rural Branch Network (45 Branches) which are primarily funded by Towns, Villages and Rural Municipalities on a pooled funding basis.

The real financial challenge is that provincial funds are primarily used to support our central headquarters operation and services so, with frozen funding, Headquarters is relying more on automation reserves this year than originally planned. The other real financial challenge is the need to retain staff and make their compensation packages more competitive, which has been the justification for the larger municipal funding increases. As salaries have improved, our turnover rate has been declining so we are on the right track.

The biggest uncertainties faced in the construction of the 2011 budget continues to be the launch of a new joint computerized library information system (SILS) and the resulting financial ramifications. SILS Consortium was launched with Ministry of Education funding but we are going through a transition with the partners taking more financial responsibility for SILS operation and service. A mix of operating funds and reserve transfers will ensure that the movement to a province wide consortia automation system will not negatively impact the financial stability of the regional library or its services.

A greater focus is being put on multi-media resources and electronic resources. To further strengthen this resource development, all funds brought in from overdue charges will be allocated to electronic services and resources.

The proposed budget calls for a 5% per capita increase. Further, our current Union collective agreement settlement requires a 5% municipal grant rate increase for each of the following two years to cover negotiated salary increases.

The budget was approved with the 2011 municipal grant levels being:

|                              |         |
|------------------------------|---------|
| Non-Service Point .....      | \$9.32  |
| Non-Service Point School...  | \$13.99 |
| Service Point .....          | \$10.48 |
| Service Point School.....    | \$15.72 |
| Estevan Public Library ..... | \$28.23 |
| Weyburn Public Library ..... | \$28.82 |

### Branch Weekly Open Hours Presentation

Community Services and Branch Manager Greg Salmers presented a proposal for determining open hours in the rural branches. The presentation consisted of four stages: Southeast Regional Library's strategic direction, vision, mission, values and goals; a review of the open hours methods currently in use at library systems in the prairies today; the new open hours proposal for Southeast Regional Library branches; and suggestions for evaluating branch performance and assessing community needs. The core of the presentation was the new weekly open hours proposal.

### Policy Amendments

Policy 1.6 and 5.4 that relate to the weekly open hours proposal updating branch service point categories and introducing a new branch weekly open hours formula including a phased in implementation strategy was tabled to the Annual Meeting.

### SILS Funding Lobby Document

A background document will be prepared for trustees, municipalities and passionate library users to use in lobbying the government to maintain committed funding levels of library initiatives (SILS) and provide sufficient funding increases to ensure the viability of the regional library system.

### Next Meeting

The annual meeting will be held April 9 2011.



November 17, 2010

Town of White City  
Box 220  
White City, SK S0G 5B0

RECEIVED  
NOV 23 2010

Dear Council Members:

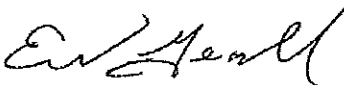
On behalf of the Prairie Valley Board of Education, please find enclosed the 2010-2013 Strategic Plan, 2010-2011 Budget, and brochure. These documents outline the strategic direction and financial outlook for Prairie Valley School Division in this upcoming school year.

The Strategic Plan details our strategies and performance measures over the next three years for our goals of Higher Literacy and Achievement, Equitable Opportunities, Smooth Transitions, System Accountability and Governance and a new goal this year - Effective, Responsive and Efficient Support Services. This system-wide Strategic Plan positions us favourably to improve student learning while remaining accountable as a publicly-funded organization.

Our Budget for 2010-2011 allocates over \$94 million dollars to deliver the programs and services described in year one of our three-year Strategic Plan. We believe the budget shows responsible stewardship of public funds, and as such, also complies with Public Sector Accounting Board standards for all Saskatchewan School Divisions. The 2010-2011 Budget reflects an investment in people and infrastructure, and overall, puts the Division in a continued strong and stable financial position.

If you wish to receive additional copies of these reports, please visit [www.pvsd.ca](http://www.pvsd.ca) or call 949-3366.

Sincerely,



Ed Geall  
Board Chair

cc: PVSD Board of Education  
Ben J. Grebinski, Director of Education/CEO

Attachments

*Leadership in Learning and Life*

