

To: Mayor and Members of Council

December 20, 2010

Re: Municipal Leadership Development Program (MLDP)

Discussion

The Municipal Leadership Development Program offers key workshops or modules to elected officials and municipal staff to strengthen leadership within local government.

The program consists of six modules:

- Municipal Leader's Roles & Responsibilities
- Financial Planning & Strategic Planning for Municipalities
- Municipal Economic Development Fundamentals
- Human Resources in the Municipal Workplace
- Public Relations and Communications for Municipalities
- Community & Land Use Planning

Participants are presented a certificate of attendance after each module. Once a participant has completed all six of the modules, they will be presented with a 'Certificate of Completion'. Each module is delivered over a one day.

Five of the six modules will be offered January 29, 2011 prior to the SUMA convention.

The cost of each module is \$131.25/person

Budget Implications

2011 Budget

Conclusion

Anyone attending the 2011 SUMA Convention should try to attend one of the workshops.



Town Manager

Recommendation

Administration recommends that the following motion be passed:

“THAT (*Council names*) and the Town Manager be authorized to attend an MLDP module on Saturday January 29, 2011 with expenses paid.”

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Shauna Bzdel".

Shauna Bzdel,
Town Manager

Municipal Leadership Development Program

REGISTRATION FORM

Please Type or Print

Name:		
Address:		
Position/Title:		
Municipality:		
Municipality Phone:	Fax:	Email:
* Home Phone:	* Cell Phone:	

** This information will only be used in the event it is necessary to contact you due to a module having to be cancelled at the last minute as a result of weather conditions or the unavailability of a presenter.*

Please sign me up for:

(check which module you would like to attend)

- Financial Planning and Strategic Planning for Municipalities
- Municipal Economic Development Fundamentals
- Human Resources in the Municipal Workplace
- Public Relations and Communications for Municipalities
- Community and Land Use Planning

Date: _____ **Location:** _____
(specify the date you would like to attend) (specify the location you would like to attend)

Note: Module dates, times and descriptions can be obtained at www.mldp.ca, or by calling (306) 761-3725.

FEES

(Cheques should be made out to Municipal Leadership Development Program)

Fee:	\$125.00	I have enclosed my cheque _____
GST:	\$ 6.25	
Total	\$131.25	

Lunch and materials are included. To ensure your comfort, please bring a sweater or jacket.

Note: Submission of this registration form does not confirm enrollment in a module. Registrations will be processed as space permits. Dates and locations of modules are subject to change. Full refunds will only be provided if registration is cancelled more than 2 weeks prior to the date of the module.

PLEASE MAIL OR FAX REGISTRATION FORM TO:

Municipal Leadership Development Program

2075 Hamilton Street
 Regina, SK S4P 2E1
 Fax: (306) 565 - 2141
 Phone: (306) 757 - 3577

Any questions about your registration can be directed to Teresa Edwards at 761-3725.

Thank you for your participation in this program.

Calendar

Upcoming Modules

Date	Event	Location	Instructor
January 29, 2011	Financial Planning and Strategic Planning for Municipalities	TCU Place, 35 - 22nd Street East, Saskatoon	
January 29, 2011	Municipal Economic Development Fundamentals	TCU Place, 35 - 22nd Street East, Saskatoon	
January 29, 2011	Human Resources in the Municipal Workplace	TCU Place, 35 - 22nd Street East, Saskatoon	
January 29, 2011	Public Relations and Communications for Municipalities	TCU Place, 35 - 22nd Street East, Saskatoon	
January 29, 2011	Community and Land Use Planning	TCU Place, 35 - 22nd Street East, Saskatoon	
March 7, 2011	Financial Planning and Strategic Planning for Municipalities	Prairieland Park, 503 Ruth Street West, Saskatoon	
March 7, 2011	Municipal Economic Development Fundamentals	Prairieland Park, 503 Ruth Street West, Saskatoon	
March 7, 2011	Human Resources in the Municipal Workplace	Prairieland Park, 503 Ruth Street West, Saskatoon	
March 7, 2011	Public Relations and Communications for Municipalities	Prairieland Park, 503 Ruth Street West, Saskatoon	
March 7, 2011	Community and Land Use Planning	Prairieland Park, 503 Ruth Street West, Saskatoon	

To request a workshop, or to register, please contact (306) 761 - 3725, or mldp@sasktel.net.