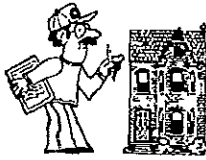




*Town of White City*

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# **NEW HOME**



**Professional  
Building  
Inspections, Inc.**

Mailing Address: P.O. Box 546 Stn Main, White City, SK S4L 5B1  
 Office Address: 64 Great Plains Road, Emerald Park, Saskatchewan  
 Ph: 306-536-1799 Fax: 306-781-2112  
 E-mail: office@pro-inspections.ca

## Plan Review Checklist

**Home Owners/Builders:** The following information is required when submitting an application for a residential building permit and before a building permit is issued. The plan review will not begin until all required information is provided.

**New Home, Addition, Attached Garage or RTM** (Check off items below that are being provided to PBI)

| REQUIRED for Plan Review                                  | New Home | Addition | Attached Garage | RTM                        |
|---|----------|----------|-----------------|----------------------------|
| 3 2 sets of site plans                                    |          |          |                 |                            |
| 3 2 sets of Structural/Architectural plans                |          |          |                 | Supplier Inspection Report |
| 3 2 sets of Engineered foundation design (site specific)  |          |          |                 |                            |
| Loading on concrete telepost pads or piles                |          |          | N/R             |                            |
| Wood and/or steel beam sizes                              |          |          |                 |                            |
| Geo-Tech report (if applicable)                           |          |          |                 |                            |
| <b>Provide As They Become Available</b>                   |          |          |                 |                            |
| 2 sets of Engineered roof truss design (site specific)    |          |          |                 |                            |
| 2 sets of roof truss layout(s) (site specific)            |          |          |                 |                            |
| 2 sets of Engineered floor truss design (site specific)   |          |          | N/R             |                            |
| 2 sets of floor truss layout(s) (site specific)           |          |          | N/R             |                            |
| Residential Mechanical Ventilation Design Summary         |          |          | N/R             |                            |
| Manufacturer's installation specs for fireplace/woodstove |          |          | N/R             |                            |

**NOTE: 3/2 COPIES OF ALL DOCUMENTS AND SPECIFICATION SHEETS ARE REQUIRED**

**Detached Garage Specifications sheet**  
 Structural Engineer foundation design (unless slab)  
 Site plan

**Deck Specifications sheet**  
 Sketch of deck  
 Site plan

**Basement Development Specifications sheet**  
 Sketch of basement development  
 Fireplace manufacturer's installation specs ← (if applicable) →

**Renovation Specifications sheet**  
 Sketch of floor plan  
 Fireplace manufacturer's installation specs

### Home Owner/Builder

Name: \_\_\_\_\_

Phone # \_\_\_\_\_

Email: \_\_\_\_\_

Fax # \_\_\_\_\_

### Construction Site

Address: \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_

Municipality: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
 ( Day / Month / Year )

# Residential Development Permit

You are advised to check the regulations in the Town's Zoning Bylaws and other Town Bylaws concerning the type of development prior to completing this application. Fill out only those sections of the application which are relevant to your proposal. Attach additional sheets if necessary.

1. Applicant:

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

2. Property Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

3. Legal Land Description

Lot or Parcel \_\_\_\_\_ Block \_\_\_\_\_ Plan# \_\_\_\_\_

Civic Address: \_\_\_\_\_

4. Proposed Development:

Change use of lot or building. Describe proposed new use.

\_\_\_\_\_  
\_\_\_\_\_

New building(s) to be constructed

Existing building(s) to be renovated or altered

Existing building(s) to be relocated within the lot

Number of buildings \_\_\_\_\_

Intended use of building(s): Principal  Accessory

Size of building(s): Principal \_\_\_\_\_

Accessory \_\_\_\_\_

Size of existing building \_\_\_\_\_

Demolish existing building or remove from lot Yes  No

Other types of Development (include site Plan/Plot Plan)

Driveway, Pool, Fencing, etc. type of development (identify) Please include sketch of proposed driveway width and culverts. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Lot Plan

When construction of new buildings or adding to or moving buildings is proposed, provide a sketch or plan on a separate sheet showing the following information:

- Boundaries of the existing lot and adjacent properties including dimension.
- The locations of all existing and proposed buildings or additions including their setbacks from the lot boundaries.
- The location and size of any utility lines or easements within the lot.
- Treed areas, water bodies, landscaping and proposed lot grades.
- Location of existing and proposed access points to streets or lanes.

6. Other information:

- What are the uses of the adjoining lots? \_\_\_\_\_
- Proposed date of commencement \_\_\_\_\_
- Proposed date of completion \_\_\_\_\_
- Please provide any additional information which may be relevant to the development being proposed (attach extra sheets if needed.) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. I will notify the Town of any alteration or changes to the above.

8. Declaration of the applicant:

I, \_\_\_\_\_ of the \_\_\_\_\_ in the province of Saskatchewan solemnly declare that the above statements contained within this application are true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the Canada Evidence Act.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Town of White City, Saskatchewan

APPLICATION FOR BUILDING PERMIT

I hereby make application for a permit to  Construct  Alter  Reconstruct a building according to the information below and to the plans and documents attached to this application.

Civic address or location of work \_\_\_\_\_

Legal description: Lot \_\_\_\_\_, Block \_\_\_\_\_, Plan \_\_\_\_\_

Owner \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Designer \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Contractor \_\_\_\_\_ Address \_\_\_\_\_ Telephone \_\_\_\_\_

Nature of work \_\_\_\_\_

Intended use of building \_\_\_\_\_

Size of building \_\_\_\_\_ Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_

Storeys - No. \_\_\_\_\_ Fire Escapes \_\_\_\_\_

If public building, state width of stairways \_\_\_\_\_ No. \_\_\_\_\_

Width of exists \_\_\_\_\_ No. \_\_\_\_\_

**Construction Details:**

|   |                  |                 |
|---|------------------|-----------------|
| Footings _____                                | Material _____   | Size _____      |
| Foundations _____                             | Material _____   | Size _____      |
| Exterior Walls _____                          | Material _____   | Size _____      |
| Roof _____                                    | Material _____   | Size _____      |
| Studding _____                                | Material _____   | Spacing _____   |
| Floor Joists _____                            | Material _____   | Spacing _____   |
| Girders _____                                 | Material _____   | Spacing _____   |
| Rafters _____                                 | Material _____   | Spacing _____   |
| Chimneys _____                                | No. _____        | Size _____      |
| Heating _____                                 | Material _____   | Thickness _____ |
| Foundation Soil classification and Type _____ | Lightening _____ | Plumbing _____  |

Estimated cost of building (excluding site) \$ \_\_\_\_\_  
 Floor area of building (excluding unfinished basement) \_\_\_\_\_ square metres.

|                                |                 |             |
|--------------------------------|-----------------|-------------|
| Business License:              | \$ _____        | 420-700-200 |
| Builders Deposit               | \$ 1000.00      | 210-300-600 |
| Ditch Maintenance Deposit Fee: | \$ 400.00       | 210-300-300 |
| Building Permit Fee:           | \$ _____        | 420-710-100 |
| Refundable Permit Fee:         | \$ 600.00       | 210-300-200 |
| Water Meter Deposit:           | \$ 200.00       | 210-300-100 |
| Sewage Installation Deposit:   | \$ 200.00       | 210-300-200 |
| Water Charge:                  | \$ 70.00        | 440-190-900 |
| <b>Total Fee</b>               | <b>\$ _____</b> |             |

I hereby agree to comply with the bylaw of the municipality respecting building and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw of the municipality and applicable Acts and regulations regardless of any review of drawings or inspections that may or may not be carried out by an inspector.

\_\_\_\_\_  
Signature of Owner or Agent

Building Permit Approval:

\_\_\_\_\_, 20\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Agent

This Agreement dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Between:

**TOWN OF WHITE CITY**  
(herein after referred to as the "municipality")

**And**

\_\_\_\_\_  
Builder/Contractor

(herein after referred to as the "builder")

The Municipality and the Builder agree that a Refundable Building Permit Deposit is to be collected, at the time of the building permit.

The requirements for full refund of the Refundable Building Permit Deposit are:

The Municipality must be provided with:

1. Receipt of Final Inspection before occupancy.
2. Completion of all deficiencies.
3. Receipt of Surveyor Certificate.
4. Receipt of finished lot grade elevation certificate before Landscaping; and
5. Installation of water meter and readout.

If more than the required inspections, plans review, foundation, framing and final need to be done, the cost will be deducted from deposit.

(S E A L)

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Builder/Contractor

(S E A L)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Development Officer

**Town of White City  
2011 Business License Application  
CONTRACTOR**

Name of Business: \_\_\_\_\_

Owner of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Owner Address: \_\_\_\_\_ Phone/Fax: \_\_\_\_\_

Street Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Can we Publish your Company  
Name on Town of White City  
Website and Welcome Package?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

For office use only:    Receipt # \_\_\_\_\_    Fees \_\_\_\_\_    Date Paid: \_\_\_\_\_

Fees:  
Contractor \$100.00

***Business License #***