

TOWN OF WHITE CITY

BYLAW NO. 553-11

**A BYLAW TO CLASSIFY, LICENSE, REGULATE AND GOVERN
BUSINESSES.**

The Council of the Town of White City in the Province of Saskatchewan, enacts as follows:

1. Definitions:

“Contractor” means a person who contracts to supply certain materials or do certain work for a stipulated sum; one whose business is contracting to erect buildings.

“Direct Seller” means a person licensed under the *Direct Sellers Act*.

“Home Based Business” means a business whose premises are located on land or within a building where the land or building is primarily used for residential purposes. This is also known as a “home occupation”.

“License Inspector” means any duly authorized individual of the Town which may include the Town Foreman, White City Fire Chief, Occupational Health & Safety Inspector, Building Inspector or Development Officer.

“Town” means the Town of White City.

“Transient Trader” means a person carrying on a business in an urban municipality who:

- i) offers goods or merchandise for sale by retail or auction; or
- ii) solicits any person who is not a wholesaler or retail dealer for orders for the future delivery of goods or merchandise;

but does not include a person:

- iii) who is required to be licensed pursuant to the *Direct Sellers Act*; or
- iv) who is an occupant of land or improvements that are used for business purposes.

2. No person shall carry on any of the businesses set out in Section 9(b) of this Bylaw within the Town unless he/she possesses a valid and subsisting license for that purpose issued in accordance within the provisions of this Bylaw.
3. Home Based Businesses (home occupations) and Commercial Businesses operated on land within the Town must be approved as required by the Town’s Zoning Bylaw.
4. The Town Manager is hereby authorized to issue a license to any person carrying on business in the Town:
 - a) who makes application for such license stating specifically the nature of the business in the Town; and
 - b) who has complied with the *Auctioneers Act* if the said Act applies or may apply in respect of the license for which application has been made under this bylaw; and

- c) who tenders with the application the proper license fee as herein provided for; and
 - d) meets the criteria contained within this Bylaw.
5. Any premises or place in respect of which a business license application has been submitted to the Town under the provisions of this Bylaw shall be subject to an inspection(s) by the Town of White City License Inspector.
- Any person who, after demand for inspection has been made by a License Inspector, Peace officer or authorized person, refuses admittance to the premises or place of which said person has charge or control, or obstructs the License Inspector, Peace Officer or authorized person shall be guilty of an offense under this Bylaw.
6. Subject to the right of Council to suspend or revoke the same, as provided by the *Municipalities Act*, every license issued hereunder shall remain in force and effect until and including the thirty-first day of December of the year of issue.
7. Every license issued hereunder shall specifically state the nature of business, kinds of services, goods or merchandise which the licensee is authorized to offer for sale or take orders for as the case may be and whether in the case of goods and merchandise, the person may offer the same for sale by retail or by public auction or both. Such license shall also state the restriction as set forth in Section 6 hereof.
8. No person to whom a license has been granted under this bylaw shall offer for sale services, goods or merchandise within the Town:
- a) other than of a kind or kinds described in the license; or
 - b) by any method except as authorized therein; or
 - c) No person or persons shall operate a business on public property unless approved by Council.
9. a) i) The deadline to renew the business licenses by payment of the fees, as per Section 9, for existing businesses and home occupations is March 31st, of each year.
- ii) All new businesses shall pay the business license fee within 30 days of the start up of approved operations within the Town.
- iii) Non-Resident Contractors, Direct Sellers, and Transient Traders shall pay the current license fee before work is performed or sales are conducted within the Town.
- b) Subject to Section 6, the fee payable for a license under this bylaw shall be as follows:
- i) Direct Seller \$ 25.00
 - ii) Home Based Business or Home Occupation \$ 25.00
 - iii) Non-Resident Contractor \$100.00
 - iv) Transient Trader \$ 25.00
 - v) Business in Commercial Area \$100.00

10. Any person who violates any provision of this bylaw is guilty of an offense and shall be liable on summary conviction to a fine of \$100.00, plus \$25.00 for each day the person is in default of this bylaw.
11. Any person fined under this bylaw may pay the assessable fine on a voluntary basis, discounted by 25%, to the Town Office, if paid within seven days of being served with notice of violation.
12. That Bylaw Nos. 363-02 and 380-03 be repealed.





Mayor



Town Manager

INTRODUCED AND READ A FIRST TIME THIS 11th DAY OF JULY ,
2011.

READ A SECOND TIME THIS 11th DAY OF JULY, 2011.

READ A THIRD TIME AND ADOPTED THIS 11th DAY OF JULY ,
2011.



SCHEDULE "A"

BUSINESS LICENSE APPLICATION

The undersigned applicant intending to carry on business at the location shown below in the Town of White City, in the Province of Saskatchewan, hereby applies for a business license under the Business License Bylaw No. _____

Name of Business _____

Name of Owners, Proprietors, Partners, Ltd. Co: _____

Mailing Address: _____
(Box No./Street Address)

(Town/City) (Province) (Postal Code)

Telephone: Business: _____ Alternate#: _____

E-mail: _____

Civic Address of Business _____

Nature and Type of Business Activities: _____

<p>Application Type</p> <p>Home Based _____ (\$25) Transient Trader _____ (\$25) Direct Seller _____ (\$25)</p> <p>Non-resident Contractor _____ (\$100)</p> <p>Business in a Commercial Area _____ (\$100)</p>
--

The applicant hereby agrees to be responsible for the business license in connection with the respective license until such time as it notifies the Town of White City in writing that the applicant is no longer carrying on such business.

The applicant hereby recognizes and agrees that it is his/her responsibility to secure and comply with all applicable Federal, Provincial and Municipal Government laws, regulations, and licenses respecting this proposed business and that the Town Business License shall not be effective or valid unless all said requirements have been complied with.

Limited Companies must affix their corporate seal

SEAL

Signature of Applicant

FOR OFFICE USE ONLY

Receipt# _____ Fees _____ Date Paid _____

Business License # _____

Inspections by:

_____	_____
Fire Chief	Date
_____	_____
Health Inspector	Date
_____	_____
Building/License Inspector	Date



TOWN OF WHITE CITY BUSINESS DIRECTORY

The Town of White City has developed a business directory on the Town web site that is available to licensed businesses located in White City. The business directory includes basic information about your business.

Before the Town can publish your information, we require your consent. If you wish to be listed in the business directory and be included in the Town's Welcome Package, please complete this form and return it to our office. There is no charge for this service.

BUSINESS NAME: _____
Please note the business name as it appears on your business license

BUSINESS DESCRIPTION: _____

Please describe your business activity as you would like it to appear in the directory.

PLEASE CHECK EACH OF THE FOLLOWING OPTIONS YOU WOULD LIKE INCLUDED IN THE DIRECTORY

- Business Address _____
- Phone Number _____ Fax _____
- E-mail Address _____ Website _____

Signature

Date

SCHEDULE "B"

Bylaw 550-11

**TOWN OF WHITE CITY
BOX 220 STATION MAIN
WHITE CITY, SK. S4L 5B1**

**NOTICE OF VIOLATION
RE: LICENSES**

THIS NOTICE OF VIOLATION IS GIVEN PURSUANT TO BYLAW NO. 550-11

You may avoid prosecution for this offence by paying the secretary-treasurer of the Town of White City, at the Town Office, White City Saskatchewan, the penalty stated hereinafter within seven days of being served with this Notice of Violation. Failure to do so will result in prosecution in Provincial Court. Penalty may be remitted by mail or in person to be received within seven days mentioned above; and if so remitted voluntarily, the penalty stated herein may be reduced by 25%.

NAME OF VIOLATOR _____

ADDRESS _____

NATURE OF VIOLATION _____

Failure to pay License Fee (Bylaw No. 550-11 Schedule "A") penalty \$100, plus \$25/day in default. (25% discount if paid within 7 days)

LOCATION OF VIOLATION _____

DATE OF VIOLATION _____

TYPE OF BUSINESS _____

NUMBER OF DAYS OF OPERATION _____

TOTAL PENALTY _____ ISSUING OFFICER _____