

**WHITE CITY COMMUNITY CENTRE**  
**RENTAL CONTRACT**

The White City Community Centre is the focal point for many community activities and programs. This results in a certain level of maintenance. We therefore expect renters to ensure that any abuse caused by guests is within normal limits.

There are basic responsibilities that come along with using the Centre. For clarification, we will refer to all users of the facility as "Renters".

***I, AGREE TO THE RENTER RESPONSIBILITIES AS FOLLOWS:***

- No homemade beverage alcohol is allowed as per Saskatchewan Liquor and Gaming Authority.
- Clean spills, etc. with wet mop found in kitchen or west entrance area.
- Keep doorways and fire exits clear.
- Decorate with masking tape of "Fun Tack", and remove at close of function.
- Clean tables and floor trash using garbage bags found in kitchen and dispose into garbage bin outside on the west side of Community Centre.
- Dispose coffee grounds and paper towels into the garbage because they cannot be handled by our sewer system.
- All kitchen items/equipment are to be cleaned and set on the counter or carts for final inspection. Counters should be washed and make sure nothing is left in the microwave.
- All kitchen items including bowls, pots and utensils CANNOT be taken out of the Community Centre. This is Community Centre property.
- Used tea towels should be left in the kitchen. They will be washed by the maintenance staff.
- Take a last minute tour before leaving the facility, locking all doors, shutting off lights, flushing toilets and turning off electrical equipment and appliances.
- If you notice any items that require maintenance (i.e. toilets not functioning, unusual noise from the pumps, furnace problems, etc.) please contact one of the following: Darryle Bulych 539-6179 (cell), the bartender provided for the evening, or the Town Office at 781-2355, as soon as possible.

**RENTAL FEES**

The following 2011 Rental Fees will be charged for your Booking Date of \_\_\_\_\_:

Room Rental _____	Rooms Required _____
Corkage _____	Projector _____
Bartender(s) _____	Stage _____

**PRICES FOR BOOKING DATES BEYOND 2011 ARE SUBJECT TO CHANGE**

The Booking Fee is non-refundable, but if you cancel your function, you will have a year from that date to use it for another function.

**OVER...**

The Damage Deposit of \$400 will be charged for each rental. A refund of a Damage Deposit will be made if no damages or unusual clean-up is incurred.

If the Renter does NOT clean up the rooms used, the Town will handle the cleaning and charge the renter the estimated cost or alternately deny use of the Centre.

***Thank you for helping keep our facility presentable to the public.***

SIGNATURE OF RENTER: \_\_\_\_\_ DATE: \_\_\_\_\_